



BRANDON SCHOOL DIVISION

September 7, 2016

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 12, 2016
7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting, August 22, 2016.
Adopt.
- b) Inaugural Board Meeting, September 6, 2016.
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

2.03 Delegations and Petitions

2.04 Communications for Action

2.05 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)
- From Report of Senior Administration
 - a) School Reports:
 - NIL
 - b) Learning Support Services Report:
 - NIL
 - c) Items from Senior Administration Report:
 - Discharge/Appoint Board Committees – Refer Motions.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

- 101/2016 That the tender from Excel-7 Ltd in the amount of \$46,653.00 (plus applicable taxes and consulting fees) for the supply and installation of hardwood flooring and clerestory windows in the Green Acres School Gymnasium Addition be approved.
- 102/2016 That the amount of \$51,000 from the Operating Fund Accumulated Surplus be allocated to the Green Acres School - Gymnasium Addition Capital Reserve Fund for additional costs associated with the hardwood flooring and clerestory windows that are not covered by the Province, subject to Public Schools Finance Board (PSFB) approval.
- 103/2016 That the following Committees, Sub-Committees and External Board Representatives for the 2015-2016 school year be and are hereby discharged with thanks:

Divisional Futures & Community Relations
Education
Facilities/Transportation
Finance
Personnel
Policy Review

MSBA Resolutions

Aboriginal Education Advisory
Brandon Community Drug & Alcohol Education Coalition
Friends of Education
Job Evaluation Review
School Division/Parent/Guardian Advisory
Support Personnel Labour Management

Teacher Liaison
Workplace Safety & Health

Brandon Urban Aboriginal Peoples' Council
Food For Thought
Joint Division/City Task Force Ad-hoc

104/2016 That the Committees of the Board, effective September 12, 2016, be and are hereby approved as follows:

Divisional Futures & Community Relations: P. Bowslaugh, G. Buri, K. Sumner, Alternate – S. Bambridge
Education: P. Bartlette, G. Buri, G. Kruck, Alternate – M. Sefton
Facilities/Transportation: G. Buri, G. Kruck, M. Sefton, Alternate – P. Bowslaugh
Finance: L. Ross, M. Sefton, K. Sumner, Alternate – J. Murray
Personnel: S. Bambridge, J. Murray, L. Ross, Alternate – P. Bartlette
Policy Review: S. Bambridge, P. Bartlette, K. Sumner, Alternate – G. Kruck

105/2016 That Ad-Hoc Committees of the Board, effective September 12, 2016 be and are hereby approved as follows:

Board Communications: P. Bowslaugh
MSBA Resolutions: J. Murray, L. Ross

106/2016 That the Sub-Committees of the Board, effective September 12, 2016 be and are hereby approved as follows:

Aboriginal Education Advisory: G. Kruck, Alternate – G. Buri
Brandon Community Drug and Alcohol Education Coalition: P. Bartlette, Alternate – M. Sefton
Friends of Education: G. Buri, Alternate – G. Kruck
Job Evaluation Review: J. Murray, L. Ross, Alternate – S. Bambridge
School Division/Parent/Guardian Advisory: P. Bowslaugh, K. Sumner, Alternate – G. Buri
Support Personnel Labour Management: S. Bambridge, Alternate – P. Bartlette
Teacher Liaison: S. Bambridge, P. Bartlette, L. Ross, Alternate – J. Murray
Workplace Safety and Health: P. Bowslaugh, Alternate - M. Sefton

107/2016 That the appointment of Trustee representatives to the following external committees be approved for the 2016-2017 term:

Brandon Urban Aboriginal People's Council (City): P. Bowslaugh, Alternate – K. Sumner
Food For Thought: K. Sumner, Alternate – L. Ross
Joint Division/City Task Force: P. Bartlette, P. Bowslaugh, M. Sefton, Alternate - G. Buri

108/2016 That Trustees _____ and _____ be assigned to join Dr. Casavant and Mr. Gustafson in a meeting with BUAPC, date to be determined.

2.08 Bylaws

2.09 Giving of Notice

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

3.02 Communications for Information

- a) Ms. Krystal Kane, Organizer, Light up the World Purple and World Mental Health Day, August 15, 2016, sent to the Brandon School Division and Board of Trustees, with an invitation to participate in the 3rd Annual Light up the World Purple Community Event and Glow Walk. Ms. Kane notes that this event's objective is to bring awareness and focus to end the negative stigmas on all forms of bullying, suicide, and mental health issues. Ms. Kane adds that the Community walk is on October 6th with a vigil being held on October 10th. An itinerary for the event is attached. (Appendix 'A')
Receive and file.

3.03 Announcements

- a) Facilities and Transportation Committee Meeting – 11:30 a.m., Monday, September 12, 2016, Boardroom.
- b) Divisional Futures & Community Relations Committee Meeting – 1:00 p.m., Monday, September 12, 2016, Boardroom.
- c) Education Committee Meeting – 12:00 p.m., Tuesday, September 13, 2016, Boardroom.
- d) Policy Review Committee Meeting – 11:30 a.m., Monday, September 19, 2016, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, September 26, 2016, Boardroom.

4.00 IN CAMERA DISCUSSION

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
- Trustee Inquiries

5.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, AUGUST 22, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent of Schools/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Trustee Bambridge noted she had one item for In-Camera.

Mr. Denis Labossiere, Secretary-Treasurer, noted he had one Property item for In-Camera.

Dr. Marc Casavant, Superintendent of Schools/CEO, noted he had one item for In-Camera.

Trustee Sefton noted he had one item for In-Camera.

Mr. Kruck – Mr. Murray
That the agenda be approved as amended.
Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held July 11, 2016 were circulated.

Mrs. Bowslaugh – Mr. Kruck
That the Minutes be approved as circulated.
Carried.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.02 Reports of Committees****2.03 Delegations and Petitions****2.04 Communications for Action****2.05 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)
- From Report of Senior Administration
 - a) School Reports:
 - NIL
 - b) Learning Support Services Presentation:
 - NIL
 - c) Items from Senior Administration Report:
 - Trustee Indemnities – 2016 Board of Trustees Evaluation – Referred Motions.

2.06 Public Inquiries (max. 15 minutes)**2.07 Motions**

100/2016 Mr. Buri – Dr. Ross

That the Trustees be paid the appropriate indemnity for attending the Board of Trustees Evaluation meeting held on July 25, 2016 at the Brandon School Division Office.

Carried.

2.08 By-Laws**By-Law 6/2016**

Dr. Ross

3rd Reading:

That By-law 6/2016 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2016 to June 30, 2017 be now read for a third time, having been read for a second time on July 11, 2016.

Carried.

2.09 Giving of Notice**2.10 Trustee Inquiries****3.00 ADMINISTRATIVE INFORMATION:****3.01 Report of Senior Administration**

Mr. Denis Labossiere, Secretary-Treasurer, spoke to the 2016 Manitoba Schools' Insurance program renewal. He noted that Division property values have increased by 1.9% and added that the insured retention loss pool has increased to \$3.25M. The overall cost of insurance for 2016-2017 increased by \$15,200, or 5.9%, over last year's cost, for a total cost of \$275,000. The details of the insurance renewal were provided in the Report of Senior Administration.

Trustees asked questions for clarification regarding the insurance cost increases.

Mr. Labossiere advised the Board that the Division had received notification from the Public Schools' Finance Branch that they have approved the Division's requests to transfer funds to various capital reserve accounts in the 2015-2016 fiscal year as per motions at the July 11, 2016 Board Meeting.

Dr. Marc Casavant, Superintendent of Schools/CEO, provided highlights on the following items from the August 22, 2016 Report of Senior Administration:

- Information for Discussion and Correspondence:
 - Manitoba Education and Training
 - Kindergarten to Grade 12 Framework for Continuous Improvement
 - School Division Newsletter

Trustee Bowslaugh asked if Dr. Casavant would like feedback from the Community as to where they would like to find the Division newsletter. Dr. Casavant suggested that a Board Sub-Committee be asked to suggest ways to get the newsletter out to the community.

Trustee Sumner asked questions for clarification regarding the Kindergarten to Grade 12 Framework for Continuous Improvement. Is there an indication that this improvement framework is going to be reflective of the first nation, metis and Inuit policy framework that the Province came up with last year. He asked if that is going to be a strong component of it or has there been any discussion of that being tied to the framework on continuous improvement. Dr. Casavant responded that at this point there is no indication that there is a connection.

Dr. Casavant noted that school divisions were requested to participate in an initial implementation of the Kindergarten to Grade 12 Framework for Continuous Improvement. As Brandon School Division is in the final year of a three year plan, BSD chose not to participate in this plan at this time and will join in October 2017.

Trustee Ross suggested that a number of divisions sit down with members of the Department of Education to discuss how to get some consistency in data collection.

Dr. Ross – Mr. Murray

That the August 22, 2016 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

- a) Ms. Fairlie Parker, R.M. of Cornwallis, July 22, 2016, addressed to the Chairperson of the Board, indicating that she had received her municipal tax bill on July 15th. Ms. Parker provides a summary of her tax bill, and questions where the \$700 school tax rebate comes from. She adds that only 1/3 of her tax dollars are being used to run a whole municipality, but that it takes 2/3 of her tax dollars to run the Brandon School Division. She notes issues with a number of items including the no fail policy in the schools. Ms. Parker also enclosed an article from the Tuesday, September 15, 2015 Brandon Sun (attached). Ms. Parker makes suggestions for improvements to various items, including student scores, teaching basic skills and spending cuts.

Ordered filed.

3.03 Announcements

- a) Inaugural Board Meeting – 11:30 a.m., Tuesday, September 6, 2016, Boardroom.
- b) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, September 12, 2016, Boardroom.

Mr. Buri – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera. (7:24 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
 - a) The Secretary-Treasurer provided information on a Property matter and received Board direction on the matter.

- Trustee Inquiries

4.04 Board Operations

- Reports
 - a) Trustees Sefton and Bambridge provided information on a Board Operations matter.
 - b) Dr. Casavant provided information on a Board Operations matter and received Board direction on the matter.

- Trustee Inquiries

Ms. Bambridge – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

IN BOARD

5.00 ADJOURNMENT

Mr. Kruck – Mr. Buri

That the meeting does now adjourn (8:45 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 11:47 A.M., TUESDAY, SEPTEMBER 6, 2016

PRESENT:

Mrs. Sherilyn Bambridge, Mr. Peter Bartlette, Mrs. Pat Bowslaugh, Mr. George Buri, Mr. Glen Kruck, Mr. Jim Murray, Dr. L. Ross, Mr. Mark Sefton, Mr. Kevan Sumner.

Mr. Denis Labossiere, Secretary-Treasurer, Ms. B. Sangster Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. D. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

The Secretary-Treasurer, Mr. Denis Labossiere, was in the Chair.

The Acting Chairperson called the meeting to order, followed by the singing of O'Canada.

CALL:

The Acting Chairperson advised that the Inaugural Meeting of the Board had been called for the purpose of organization for the ensuing year, as set forth in the Agenda.

ELECTION OF CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Sefton had requested his name be brought forth for the position of Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Chairperson of the Board for the ensuing year, noting that a nominator only was required.

Trustee Bowslaugh nominated Trustee Sumner. Trustee Sumner allowed his name to stand.

Mrs. Bowslaugh – Mr. Murray
That nominations do now cease.

Each of the candidates nominated for Chairperson presented a few words to the Board of Trustees in support of their nomination, including qualifications and past experiences.

An election for the position of Chairperson of the Board was held by secret ballot, the Acting Chairperson, with the Superintendent as witness, counted the ballots.

The Acting Chairperson declared Kevan Sumner to be duly elected by majority vote as Chairperson of the Board for the ensuing year commencing September 6, 2016.

ELECTION OF VICE-CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Ross had requested her name be brought forth for the position of Vice-Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Vice-Chairperson of the Board for the ensuing year, noting that a nominator only was required.

Trustee Sumner nominated Trustee Buri. Trustee Buri allowed his name to stand.

Mr. Bartlette – Mr. Murray
That nominations do now cease.

Carried.

Each of the candidates nominated for Vice-Chairperson presented a few words to the Board of Trustees in support of their nomination, including qualifications and past experiences.

An election for the position of Vice-Chairperson of the Board was held by secret ballot, the Acting Chairperson, with the Superintendent as witness, counted the ballots.

The Acting Chairperson declared Linda Ross to be duly elected by majority vote as Vice-Chairperson of the Board for the ensuing year commencing September 6, 2016.

Ms. Bambridge – Mr. Murray
That the ballots be destroyed.

Carried.

The Acting Chairperson invited the newly elected Chairperson, Kevan Sumner, to assume the Chair for the conduct of the remainder of the meeting.

CHAIRPERSON'S REMARKS:

Kevan Sumner

"I want to thank everybody for the vote of confidence. I really think that we have an exciting year ahead of us. Marc, I really look forward to working with you and the rest of the Senior Admin team Greg and Matt as well. I think that the board has a lot of important work to do in the months ahead and I certainly urge the rest of you to work with me in setting an aggressive agenda for reviewing our governance as a Board and our goals for going forward and our governance structure in the months ahead. The sooner that we can do so as a Board and take this opportunity to correct our course or chart a new course, the sooner that we can give a clearer vision to Senior Administration of what our expectations are for the last half of our term. On the other side I certainly look forward – I know, Marc, two months sometimes can seem like a bit of a long time when you're familiarizing yourself with an entirely new Board and division and structure.

It's such a short time but I really look forward to hearing your ideas and Greg and Mat your contributions as a voice of experience on the Superintendent's team in terms of advising us as a Board on how you feel we can best serve yourselves, the division, our students and our community. Linda, I look forward to working with you, we haven't had much opportunity to work closely together with our committee structure but I certainly feel that we can work together as a good team. And to each of you all as individuals, I look forward to taking the time to speak with each of you individually in the very near future and working with yourselves as individuals and through your Committee and your Board participation in the months ahead. I certainly hold no illusions that the chairperson is a person that is making the final decision or should be leading people by their noses. I feel very strongly that governance by a Board needs to be an opportunity for everybody to have their voice for everybody to work together as a team and for me to recognize each of your individual contributions and to be able to represent the voice of the Board as a governance entity as a group of nine individuals who must work as a team and have to work as a team.

With that, I hope from my words a few minutes ago I think you certainly about what I feel strongly about and I certainly look forward to this year ahead and I think it's going to be an exciting year, this is an incredible opportunity. Thank you.

With that, I'll hand things over to Linda here for her remarks."

VICE-CHAIRPERSON'S REMARKS:

Linda Ross

"I would just like to say thank you for your confidence in allowing me to assume this position for a second year. I look forward to working with Kevan and I look forward to working with all of you and with our senior administration team. It's always lively and never dull around this table. Thanks."

SECRETARY-TREASURER'S DECLARATION OF OCCUPATIONS OF TRUST:

The Secretary-Treasurer read a letter addressed to the Board of Trustees wherein he advised, in accordance with the provisions of Section 53(5) of The Public Schools Act, that he holds no occupations of trust other than that of Secretary-Treasurer of The Brandon School Division.

ADJOURNMENT:

Mr. Murray – Mr. Buri

That the meeting do now adjourn (12:15 p.m.)

Carried.

Chairperson

Secretary-Treasurer

Appendix 'A'

RECEIVED

AUG 16 2016

August 15th, 2016

Office of the Secretary/Treasurer
Brandon School Division

To: Brandon School Division & Board of Trustees

RE: October 6th and October 10th, 2016 for Light Up the World Purple and World Mental Health Day.

We would like to invite you to participate in our 3rd annual Light Up the World Purple Community Event and Glow Walk. This event's objective is to bring awareness and focus to end the negative stigmas on all forms of bullying, suicide, and mental health issues. We will show how these three issues interlock and affect all ages and environments (school, home and work) in and around the City of Brandon.

This year, we are changing things up a slightly due to October 10th being on Thanksgiving Monday. We are planning to have the Community Walk on October 6th and a vigil on October 10th. The hope of changing things up is to be able to have more support organization and community members come out to participate and share resources.

Attached is an itinerary for the Community Glow Walk on October 6th and Glow Vigil on October 10th, 2016. The event on October 6th will begin with set up at 6:00 PM. If you are interested in participating and sharing your resources, we would love to have you.

For those of you who wish to join in on the walk that will begin in the BU Courtyard at, or shortly after 7 pm, there will be people staying behind to watch over the resources and talk with those that come in while we are on the walk. For those organizations that have participated in the past year or two, we are going to be doing the same walking route as the past two years (route attached). We will end at BU for coffee and cake, we are still waiting for confirmation but hoping to have all the tables set up in the Brandon University Cafeteria now called Harvest Hall.

On October 10th, we are planning to have a purple glow stick/candle vigil at Princess Park starting at 7 pm and ending at 8:30PM. We are still in the process of planning this event and will get back to you on more details but are hoping that we can get students and community members out to this event and would appreciate any help in advertising to get your staff, family and friends, patients and clients out to spread awareness and support.

Thank you for your time and consideration and we are looking forward to working with you again this year. If you have any questions, please contact me by email at KKayne74@gmail.com or on my cell (204)724-3222.

Yours in Education,

Krystal Kayne
Organizer

Light Up the World Purple 2016

October 6th, 2016 - Community Glow Walk Event

Itinerary

6:00 PM	Set up at Brandon U (waiting on confirmation for Harvest Hall) and the BU Courtyard.
6:30 PM	Event Starts – The community is welcome to visit tables of organizations
6:45 PM	Welcome and Opening speeches
7:00 PM	Distributing purple glow sticks and signs. COPP will give instructions as to the Community Glow Walk.
7:10 PM	Community Glow Walk Begins at the BU Courtyard onto 18 th Street and turn onto Victoria Ave.
7:25 PM	Pause at the Armory for a speech and have cadets join in the walk.
7:40 PM	Walk past City Hall – City Hall will be lit up purple.
7:45 PM	Water Break at Princess Park. Sponsored by BUSU
7:55 PM	Walk back to Brandon University along Princess Avenue to 18 th Street.
8:15 PM	Arrive at Harvest Hall at BU for cake and coffee.
9:00 PM	Clean Up.

Community Glow Walk Route: Brandon Police Escort

Leaving BU Courtyard going south of 18th Street.

- Turning left onto Victoria Avenue walking to the Armoury. (3-5 minute pause for Speech)
- Turning left on 9th Street to walk past City Hall to Princess Park.
*** 10 – 15 minute water break at Princess Park.
- Turning left on Princess Avenue to 18th Street.
- Turning left onto 18th Street to Brandon University
- Turning Right into the BU Parking lot through the Courtyard to Harvest Hall.

October 10th, 2016 - Light Up the World Purple Vigil

For those that wish to participate, we will be holding our first glow vigil at Princess Park on October 10th, 2016 beginning at 7:00 PM. This is to remember those that have lost their battle with depression and mental health. We will be providing purple glow sticks and you are welcome to bring your own. We are still in the process of planning this event and will let you know as soon as have solidified our plans.



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 12, 2016

A. Administrative Information

I. CELEBRATIONS

II. COMMUNITY CONNECTIONS

1. COMMUNITY CONNECTIONS – AUGUST 11, 2016 TO SEPTEMBER 2, 2016

The following community connections were made by Dr. Casavant, Superintendent of Schools/CEO from August 11, 2016 to September 2, 2016:

- August 23, 2016 – meeting with Bob Lee, Director of Field Experience, Brandon University
- August 24, 2016 – meeting with Mark Frison, President and Chief Executive Officer, Assiniboine Community College
- August 25, 2016 – meeting with Ken Klassen, Executive Director, Manitoba Association of School Superintendents
- August 25, 2016 – meeting with Brandon Reading Council representatives (Nicole Olson, Karlyn Leslie, Carole McCurry)
- August 30, 2016 – meeting with Meyers Norris Penny (MNP)
- August 31, 2016 – meeting with Western Manitoba Seniors Non-Profit Housing Co-operative Ltd. and City of Brandon
- September 1, 2016 – meeting with Dr. Karen Rempel, Director, BU CARES Program
- September 2, 2016 – telephone meeting with Executive Director of Manitoba Student Aid

III. SUSPENSIONS

“Accepting the Challenge”

IV. PRESENTATIONS

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. PERSONNEL REPORT

For Information B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

2. WORKING WITH BRANDON UNIVERSITY ON A RESEARCH PLATFORM

For Information Dr. Casavant

On September 1, 2016 Dr. Casavant, Superintendent of Schools/CEO met with Dr. Karen Rempel, Director, BU CARES. They discussed the opportunity to work collaboratively on research projects.

Direction is being requested from the Board of Trustees as to whether or not they would like Dr. Casavant to continue pursuing opportunities to apply for research grants with BU CARES.

3. MANITOBA EDUCATION AND TRAINING

CONTINUOUS IMPROVEMENT PLAN

For Information Dr. Casavant

In the spring of 2016, the Department of Education and Training announced a framework for continuous improvement. Dr. Casavant, Superintendent of Schools/CEO would like to share a process on how we can go about developing our new continuous improvement plan (attached Appendix A).

4. ÉCOLE HARRISON – TRUCK FIRE

For Information D. Labossiere

I have received information from the Director of Facilities and Transportation, that on Wednesday, August 31, 2016 at approximately 3:18 p.m. a fire started in the cab of a truck belonging to a plumbing contractor. The truck was backed up to the NE staff parking lot entrance and old cast pipe was being loaded into the back when workers noticed smoke coming from the cab. The fire department was called and the fire was quickly extinguished. There was some smoke damage to the exterior brick and the entrance doors and windows. There was also the smell of smoke in the

lobby area. A restoration company was called in to clean the walls and remove the smoke smell from the building. This is provided as information.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

III. MONITORING REPORTS

IV. RECOMMENDATIONS

1. DISCHARGE/APPOINT BOARD COMMITTEES

For ActionD. Labossiere

It is now necessary to establish the various committees for 2016-2017. Included in the agenda is a motion to discharge with thanks the 2015-2016 committees. An In-Camera Board Briefing was held following the Inaugural Meeting, Tuesday, September 6, 2016 for Trustees to consider the members of the various committees for 2016-2017. A motion has been included in the agenda appointing the new committee members with the individual names to be added as agreed upon. Please contact me should you require further information in this regard.

2. MEETING WITH BUAPC (BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL)

For ActionDr. Casavant

On July 20, 2016 a Memorandum of Understanding (MOU) was signed between Brandon Urban Aboriginal Peoples' Council (BUAPC) and The City of Brandon to promote Aboriginal education, employment, and business inclusion within the community. Dr. Casavant, Superintendent of Schools/CEO requests that the Board assign two Trustees to join himself and Mr. Mathew Gustafson, Assistant Superintendent in a meeting with members of BUAPC to engage in a discussion about areas of common interest as it may pertain to the MOU.

RECOMMENDATION:

That Trustees _____ and _____ be assigned to join Dr. Casavant and Mr. Gustafson in a meeting with BUAPC, date to be determined.

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Marc D. Casavant
Superintendent of Schools/
Chief Executive Officer**

Brandon School Division Strategic Planning Tool

